**Application Form 2018**

**Please answer all questions. If you submit an incomplete application, your submission will not be accepted. Submit your completed application form at the nearest Bayport Branch/Office or email to** [**ghana@reachforchange.com**](mailto:ghana@reachforchange.com)**.** If you have any questions please call 0263008102 or 0302745454

1. **PERSONAL DETAILS**

|  |  |
| --- | --- |
| First name and surname: |  |
| Name and Address of school:  *(include your region)* |  |
| Your Education level: |  |
| Email address: |  |
| Cell Phone Number: |  |
| Teaching Level:  Pre-school/Primary/JHS/SHS: |  |
| Subject Area Literacy / Numeracy / STEM: |  |

1. **YOUR INNOVATIVE TEACHING IDEA**

We are looking for creative & innovative ideas impacting teaching + learning. Please answer the questions below;

|  |
| --- |
| Idea Name: |
| In one sentence – What problem does your idea seek to solve? |
| Describe your solution(innovative idea) to the above mentioned problem in one sentence: |
| When does your idea/initiative take place? (tick all that apply)  During the school day ☐ After School ☐ Weekends ☐ Holidays ☐ |

**3. WHAT WILL BE ACHIEVED?**

Please write 1(one) clearly defined way you will measure the success of your innovative idea. What will be the indicator that your idea is working? How will you be able to tell that your approach is impacting the lives of the children you teach?

|  |  |
| --- | --- |
| *Example:* | *80% of participating students will make at least 2 levels of progress in reading over one year. I will measure this by comparing the students’ reading levels at the start of the program with the end.* |

|  |
| --- |
|  |

**4. BUDGET**

Please outline in the table below the main expenditure items with assumptions of your cost structure for 2018.

|  |  |  |
| --- | --- | --- |
| Expenditure item | Amount | Descriptions |
| *e.g. teaching materials* | *GHC 3,219* | *5 picture boards, 20 boxes craft materials etc.* |
|  |  |  |
|  |  |  |
|  |  |  |
| **Total** |  |  |

**5. SIGNATURE**

I confirm that, as far as I am aware, all the information on this application form is true and correct. I understand that Bayport or Reach for Change may ask for more information at any stage of the application process or when the project is running. I confirm that I am a practising, qualified teacher in a public school and that I have the consent of my Head Teacher to write this application.

|  |  |
| --- | --- |
| Signature (This can be typed) |  |
| Full Name |  |
| Date |  |

**6. DATA PROTECTION**

We do not trade or share our mailing lists. From time to time information, newsletters and other materials may be sent to you from Bayport or Reach for Change. If you do not want to be contacted for these purposes please select this box ☐.

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